



**He Pou a Rangi  
He Pou Herenga Hui Minutes (Hui 4)  
Monday, 13 November 2023**

The hui of the Pou Herenga was held via Teleconference Facility. The hui started on Monday, 13 November 2023 at 12.35pm and concluded at 4.52pm.

**Attendees: Pou Herenga Chair and Members**

Dr Tanira Kingi – Chair  
Lisa Tumahai – Deputy Chair  
Hayden Swann – Member  
Sheridan Waitai – Member  
Tiana Jakicevich - Member  
Tui Shortland – Member

**Observers**

Dr Rod Carr – Commission Chair

**Apologies:**

Dr Dan Hikuroa – Member  
Dr Kura Paul-Burke – Member  
Miriana Stephens– Member

**Secretariat:**

Alison Anitawaru Cole – Kaiwhakahaere Matua Māori, General Manager Māori  
Anne Jonathan – Executive Assistant  
Aroha Puketapu - Principal Advisor, Rautaki Māori  
Barry Anderson – General Manager, Sector Analysis  
Bevan Hunter – Principal Advisor, Māori Capability  
Emma Gardiner – Special Advisor Strategy, Rautaki Māori  
Gemma Lawson – Senior Board Coordinator and Minute taker  
Grant Blackwell – Chief Scientist  
Hikurangi Mills - Kaitātari Mātāmua Māori, Adaptation  
Kerryn Davey – Project Coordinator, Markets  
Roisin Evison – Research Assistant, Rautaki Māori  
Stephen Walter – General Manager, Emissions Budgets, Adaptation and Markets

*The hui started at 12.35pm.*

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*Alison Cole, Anne Jonathan, Aroha Puketapu, Barry Anderson, Bevan Hunter, Gemma Lawson, Grant*

*Blackwell, Hayden Swann, Hikurangi Mills, Lisa Tumahai, Rod Carr, Roisin Evison, Tanira Kingi, Tiana Jakicevich and Tui Shortland joined the meeting at 12.35pm.*

## **Agenda Item 1 – Whakatau/Karakia**

- 1.1 The Chair of He Pou Herenga opened the meeting with a karakia and welcomed attendees to He Pou Herenga hui.

## **Agenda Item 2 – Standing agenda items**

### **Apologies**

- 2.1 He Pou Herenga members noted that apologies had been received from Dr Dan Hikuroa, Dr Kura Paul-Burke and Miriana Stephens.

### **Introduction of Staff**

- 2.2 The staff and He Pou Herenga members who had not been present at previous hui introduced themselves.

### **Call for additional agenda items**

- 2.3 No additional agenda items were raised.

The discussion of the review of interests and interests register was postponed to Agenda item 3.

### **Review and approve minutes**

- 2.4 He Pou Herenga members reviewed the draft Pou Herenga hui minutes from 05 September 2023.
- 2.5 He Pou Herenga members agreed that the minutes from 05 September 2023 be confirmed as a true and accurate record of the meeting.

### **Actions register**

- 2.6 He Pou Herenga members discussed the actions register.
- 2.7 He Pou Herenga members noted the completed actions.
- 2.8 He Pou Herenga members discussed the Commission style guide.
- 2.9 He Pou Herenga Chair said that work on the style guide was ongoing, as this is a live document. [OBJ] [OBJ]

## **Agenda Item 3 – Conflicts of interest management update**

- 3.1 The Chief Scientist summarized the ongoing work to establish and manage members interests, and to establish any conflicts with declared interests and the work of He Pou Herenga, including leading into the 2024 period with increased statutory deliverables.
- 3.2 The General Manager Māori confirmed that this might include further discussions with He Pou Herenga members.
- 3.3 The Chief Scientist confirmed that no conflicts had been declared that related to the agenda for this meeting and requested that He Pou Herenga members declare any interests that might arise as the hui continued.

- 3.4 He Pou Herenga members requested that the interests of the Chair and the Deputy Chair be included in the Pou Herenga standing Interests register (*refer to action item 09/2023*).
- 3.5 No questions were raised.

#### **Agenda Item 4 – Poua work programme:**

- 4.1 The Special Advisor Strategy, Rautaki Māori, introduced the Poua work programme:
- 4.2 He Pou Herenga members discussed the Poua work programme, and the forward work programme of the Commission.
- 4.3 He Pou Herenga members discussed how the section 5M mandatory considerations under the Climate Change Response Act 2002 are inter-related.

*Sheridan Waitai joined the meeting at 1.20pm*

*Barry Anderson left the meeting at 1.53pm*

#### **Agenda Item 5 – Cultural capability strategy**

- 5.1 The Principal Advisor, Build/Māori Capability, introduced the draft staff survey on cultural capability and section 5M(f), and the drafting principles for Cultural Capability Annual Plan.
- 5.2 He Pou Herenga members discussed establishing a definition for mātauranga in relation to the Commission.
- 5.3 He Pou Herenga members discussed possible key indicators for the Cultural Capability Annual Plan.
- 5.4 He Pou Herenga members discussed the staff survey.

*The meeting adjourned from 2.23pm until 2.40pm*

*Kerryn Davey joined the meeting at 2.40pm*

#### **Agenda Item 6 – Draft Māori engagement strategy and Commission communications and engagement strategy**

- 6.1 The Principal Advisor, Connect/Māori Engagement and Consultation, introduced the Board-approved Communications and Engagement strategy and the draft iwi and Māori engagement and consultation strategy.
- 6.2 He Pou Herenga members discussed the iwi and Māori engagement and consultation strategy, including the intended purpose and priorities of the strategy.
- 6.3 He Pou Herenga members discussed the development of iwi and Māori profiles to support the development and focus of the strategy.

*Stephen Walter joined the meeting at 3.17pm*

*Barry Anderson joined the meeting at 3.29pm*

*Aroha Puketapu left the meeting at 3.47pm*

#### **Agenda Item 7 – 2024 statutory deliverables**

- 7.1 The Kaitātari Mātāmua Māori, Adaptation, gave He Pou Herenga members an overview of the status and context of the Adaptation work.

- 7.2 The Chief Scientist and the General Manager, Māori, gave He Pou Herenga members an overview of the status and context of the 2050 Target work.
- 7.3 The General Manager, Sector Analysis, and the General Manager, Māori, gave He Pou Herenga members an overview of the status and context of the International Aviation and Shipping work.
- 7.4 The General Manager, Emissions Budgets, Adaptation and Markets and the General Manager, Māori, gave He Pou Herenga members an overview of the status and context of the Emissions Budget 4, Monitoring and Emission Trading Scheme work.
- 7.5 The General Manager, Sector Analysis, and the General Manager, Māori, gave He Pou Herenga members an overview of the status and context of the Nationally Determined Contributions work.
- 7.6 The Research Assistant, Rautaki Māori, gave He Pou Herenga members an overview of the literature review template,
- 7.7 The Kaitātari Mātāmua Māori, Adaptation, gave He Pou Herenga members an overview of the status of the 2023 second emissions reduction plan.
- 7.8 He Pou Herenga members discussed the statutory deliverables.
- 7.9 He Pou Herenga members discussed the deliverables as they relate to earlier discussions regarding the iwi and Māori engagement strategy and regarding the mandatory considerations under section 5M.

*Hikurangi Mills left the meeting at 4.03pm.*

*Rod Carr, Tui Shortland, and Lisa Tumahai left the meeting at 4.30pm*

*Sheridan Waitai left the meeting at 4.38pm*

*Hayden Swann, Tiana Jakicevich, and Kerry Davey left the meeting at 4.45pm*


### **Agenda Item 8 – Next steps**

- 8.1 He Pou Herenga was no longer at quorum, no further matters were raised.

Tanira Kingi closed the hui with a karakia.

*The meeting finished at 4.52pm.*

These minutes have been accepted as a true and accurate record by the Pou Herenga.

Signed: 

Date: 15 April 2024